

## Keinton Mandeville Parish Council

Minutes of a meeting of the above named Parish Council held on  
**Tuesday 8 January 2019 at 7.30 p.m.** at Keinton Mandeville Village Hall

Present: Brendan O'Hara BOH; Chris Lane CL; Kathy Low KL; Thomas Ireland TI; Jean Maynard JM, Jon Sparks JS; Helen Beal HB

In attendance: Sue Graham (Clerk,) 2 members of the public

### Public session

Concern was raised about malfunctioning traffic lights, traffic, parking in the vicinity of the school, and particularly on Queen Street with ongoing works at the Quarry development site.

It was noted that a road sweeper had been present during the site access restricted times. The need for mutual respect and cooperation during the development period was noted.

The applicant for 18/03740/FUL. The erection of 2 No. dwellings with associated access, Land North of the Light House, Barton Road, Keinton Mandeville attended to answer any questions about this. He explained that the application moved the originally consented bungalows 8m further back on the site and changed the design to incorporate integral garages.

Query raised about nature of recent activity at the Orchard, on Queen St. BO'H had approached the hydrologist who had been at the site. The work was related to drainage on the site which was poor. Neighbouring residents had requested for this to be addressed as water off the site flowed across the road to other properties.

<b>1.0</b>	<b>Apologies.</b> Receive apologies and consider acceptance of the reasons. Apologies were received and accepted from Keith Jacobs, Richard Sutton, Dean Ruddle (County Councillor) David Norris (District Councillor)
<b>2.0</b>	<b>Declarations.</b> Receive declarations of interests. CL declared an interest in 18/03740/FUL. The erection of 2 No. dwellings with associated access Land North Of The Light House, Barton Road, Keinton Mandeville.
<b>3.0</b>	<b>Minutes of last meeting: 4 December 2018</b> Resolved: It was proposed and unanimously agreed to agree the minutes as a correct record of the meeting held.
<b>3.1</b>	<b>Matters arising from the minutes not covered by items on this agenda.</b> Chris Lane reported that he had attended the sea scouts' 'thank you' presentation evening.
<b>4.0</b>	<b>Planning.</b> Consider the following planning applications and make recommendations to planning officer 18/03740/FUL The erection of 2 No. dwellings with associated access Land North Of The Light House, Barton Road, Keinton Mandeville. The plans were considered, and comments made as follows: <ul style="list-style-type: none"> <li>• Improved design, good sized garden is an attractive feature</li> <li>• Proposed design is more in keeping with the rest of the site than previously agreed design.</li> <li>• No objections</li> </ul> Resolved: It was proposed and unanimously agreed to recommend approval  18/03813/HOU Conversion of existing garage and erection of extension to bungalow with attic room and new porch. Cindella, High Street, Keinton Mandeville. The plans were considered, and comments made as follows: <ul style="list-style-type: none"> <li>• Appears to be creation of an annex but this does not make a difference to the considerations.</li> <li>• No objections to this application.</li> </ul> Resolved: It was proposed and unanimously agreed to recommend approval
<b>4.1</b>	<b>Determination of Planning.</b> The following notices were read out: Application No: 18/02820/HOU. Rocklee House ,High Street, ,Keinton Mandeville. Demolition of existing conservatory and garage and the erection of extensions to dwelling house. Application permitted with conditions. 18/03391/COU 18 Amberley Close, Keinton Mandeville The change of use of domestic garage into part hair salon and part office. Application Permitted with Conditions
<b>4.2</b>	<b>Other planning matters</b>

	SSDC Rural Housing plan consultation- consider and agree any actions arising. There were no comments.	
<b>5.0</b>	<b>Finance and Payments (RFO – Clerk)</b> <b>Payments.</b> Resolved, it was proposed and unanimously agreed to approve the following payments: Salaries December NEST Pensions Direct Debit Maintenance Grants agreed at Dec meeting: Keinton Mandeville Village Hall Keinton Mandeville PCC Keinton Mandeville Playing Field (accounts requested at previous meeting were received and considered) Keinton Mandeville Netball B O’Hara, Reimburse Christmas Tree Lights	£239.31 £17.80 £69.92  £1000.00 £1200.00 £1200.00 £800.00 £19.99
<b>5.1</b>	<b>Receipts.</b> Bank interest: £19.97	
<b>5.2</b>	<b>Review of Accounts.</b> Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed and signed by Councillors. The accounts for month 9 2018-19 were reviewed. The balance at the end of November was £39,640.58. Payments in December totalled £919.11 and receipts were £19.97. The balance was 38741.44 The bank statements showed a balance of £39,403.44. There were outstanding payments of £662 (KKCT Grant, Play UK chqs) The summary of accounts, budget and reconciliation information were circulated and checked by Councillors.	
<b>5.3</b>	<b>Grant requests</b> CAB. The grant request was read out. It was noted that this was a service which was likely to benefit many village residents, as such a grant was appropriate. Resolved: It was proposed and unanimously agreed to give a grant of £100.	
<b>5.4</b>	<b>Other finance matters Consider the following and agree any actions arising</b> <ul style="list-style-type: none"> <li>• PAYE report, receive report. The report had been submitted</li> <li>• Budget – consider items for budget 2019-20 and agree precept request.</li> </ul> The budget for 2019-20 was discussed line by line in detail with reference to: <ul style="list-style-type: none"> <li>• Expenditure during previous financial years and specifically expenditure during 2018-19</li> <li>• Likely increases for essential expenditure</li> <li>• Maintenance of adequate reserves</li> </ul> Further discussion took place around specific budget lines, and earmarked reserves including: <ul style="list-style-type: none"> <li>• Parish projects – village hall pavilion and highway improvement scheme were likely to require substantial funding and it would be wise to maintain the reserve for this.</li> <li>• Equipment maintenance and replacement. The cost of replacement play equipment was discussed and it was agreed that the reserve for maintenance and replacement of items of play equipment was necessary.</li> <li>• A budget line for a defibrillator</li> <li>• The need for sufficient funds to accommodate a donation to Somerton library and for Somerset Wood – (initiative to sponsor tress to commemorate those from the village who had lost their lives in WW1)</li> </ul> <p>A calculator had been received from SSDC to show the impact of a rise in the precept, and the budget was considered in view of this. It was agreed to maintain reserves of £28,800 as discussed above, and to offset the budget requirement by a £4600 reserve release. This allowed for a very slight decrease in the charge to the tax payer. RESOLVED: It was proposed and unanimously agreed to request a precept of £17000 1<sup>st</sup> TI 2<sup>nd</sup> CL</p>	
<b>6.0</b>	<b>Highways.</b> Update / Items to report. The following were reported: Village hall sign had been broken during works on the Quarry development sit – this had been reported to Galeon Homes Streetlight number 2 High Street on north side – permanently lit This was reported - ref number RPWSL287613 A361 Glastonbury action group meeting feedback. KL would be attending the next meeting on	

	Thursday. Slow crossings were taking place on a regular basis.
<b>7.0</b>	<b>Parish Paths.</b> Update / items to report. TI had cleared a fallen tree from Cottons Lane.
<b>8.0</b>	<b>Happy Tracks / Skatepark</b> Receive inspection report. An area of matting had been replaced for the mound slide. Receive report on progress with quotes for new item of play equipment. The clerk had received one quote from HAGS. She would be meeting with Playdale and Wicksteed over the next two weeks.
<b>9.0</b>	<b>NHW / Police.</b> Receive monthly report. The police were not present.
<b>10.0</b>	<b>Maintenance.</b> Consider and agree requirements. Ongoing maintenance was agreed.
<b>11.0</b>	<b>Youth Activity.</b> There was nothing to report
<b>12.0</b>	<b>Village Hall</b> Receive village hall report. There was nothing to report
<b>13.0</b>	<b>Correspondence. Receive the following correspondence and agree any actions arising:</b> Consider request from Castle Cary Surgery for a request for a defibrillator. The Council agreed that it would be receptive to having a defibrillator, but it needed to be located in a suitable area of the village, the village hall was considered to be too isolated and well as being vulnerable to damage / theft. Clerk to respond To Castle Cary surgery.
<b>14.0</b>	<b>Correspondence. Circulation</b> Items circulated in hard copy or by email received during December 2018 Rural Services Network Bulletin; SWP briefing; Sing For Somerset in wells Cathedral; SALC AGM and election briefing; CPRE Newsletter; PCC newsletter, Buckingham palace garden party nominations; SALC – advice from trading standards on scams and details of western power stakeholder events.
<b>15.0</b>	<b>Parish Magazine</b> Items for inclusion in the Feb / March edition Visibility, hi vis, lights, walkers, and cyclists Forthcoming Parish Council elections Scams – information on website. Thank you to AJ and Helen for Christmas tree service refreshments, Christmas tree electricity.
<b>16.0</b>	<b>Future agenda items</b> Defibrillator
<b>17.0</b>	<b>Any other reports</b> The clerk reported that she would be attending an SSDC Election briefing for clerks.
<b>18.0</b>	<b>Date of next meeting. 5<sup>th</sup> February 2019</b>